



Poulton St Chad's CE Primary School
Hardhorn Road
Poulton-le-Fylde
Lancashire
FY6 7SR

Please ask for: Maria Leeder
Extension No: 01253 887241
Our ref: ML/SP
Your ref:

Date: 06 July 2023

Dear Parent

School Parking Permits

Wyre Borough Council has a permit scheme for parents of all children who attend Poulton C.E Primary School and nursery.

The permit will enable you to park without charge on Wheatsheaf Way Car Park at the following times:

Monday to Friday **8:30 am to 8:55 am** and **3:00 pm to 3:30pm** to allow the picking up and dropping off of your children only.

Please provide your vehicle registration number which will be included on the permit. A maximum of two permits will be allocated to allow for occasions when another person may be collecting your child for you. The letter must be signed by the Head Teacher or deputy Head Teacher. A permit will not be issued without this letter or if the information has not been completed.

Please take this letter to Wyre Council offices at the address below. These permits are not to be used to go to the shops or to run other errands. Should you be observed not following the conditions of use then the permit will be withdrawn. Should your vehicle be parked outside of these times without displaying a valid pay and display ticket, or other form of payment then a Penalty Charge Notice may be issued.

Wyre Council and the school appreciate your co-operation in observing the regulations.

Maria Leeder

Engineering Technical Support Officer **on behalf of Poulton C.E.Primary School**

Name

Address

Postcode

1st vehicle registration

2nd vehicle registration